

**THE HONOURABLE SOCIETY OF THE INNER TEMPLE**  
**EDUCATION AND TRAINING DEPARTMENT**  
**INNER TEMPLE**  
**LONDON EC4Y 7HL**

Dear Referee

Thank you for agreeing to provide a reference for application to the Inner Temple for a scholarship. Please note the following points:

- References by email are acceptable, but please send a signed hard copy in due course.
- Please state your job title and the organisation for which you work
- Please state in what capacity you have known the candidate and for how long (NB members of family cannot provide references)

We would also like to draw your attention to the following points on which scholarship applicants will be assessed.

- **Intellectual qualities** – the ability to analyse complex information and identify essentials, judgement, perceptiveness, good memory – academic achievement generally being good evidence on all counts.
- **Motivation** – very high level of drive and determination, commitment to appropriate aspects of work at the Bar.
- **Relationships** – ability to get on with a wide range of people, diplomacy, ability to sustain relationships.
- **Character** – calmness under fire, ability to work hard for long hours and against deadlines, sound personal values and integrity.
- **Impact** – articulacy, persuasiveness, confidence, ability to suit conduct to occasion.

Exhibition applications are also considered in the light of: -

- **Capital / debt** – existing and prospective
- **Income** – existing and prospective, from all sources including any other likely award or provision e.g. from a public body, prospective pupillage chambers, charity or parents.
- **Personal expenditure** – existing and prospective, including fees.
- **Exceptional considerations** – for example dependants or special liabilities.

The Duke of Edinburgh Entrance Scholarships and Benefactors' prizes share the same criteria as the scholarships - however, need is taken into consideration in appropriate cases.

- For the purpose of photocopying please could your reference be single-sided and either typed or written in black pen.

Please forward all references directly to:

Eamonn O'Reilly,  
Scholarships & Students Manager  
Education and Training Department  
Treasury Building  
Temple  
London EC4Y 7HL

If you absolutely cannot send a paper copy of the reference before the deadline, we will in exceptional circumstances (e.g. if you are abroad) accept it by email to [references@innertemple.org.uk](mailto:references@innertemple.org.uk).